**MILC**

**Parent/Guardian/Community Member Code of Conduct**

This Code of Conduct aims to:

* Identify appropriate processes so that concerns are dealt with in an open and fair manner.
* Ensure that the rights of students, teachers and parents are respected and upheld.
* Support sensitivity and confidentiality.
* Help reach a consultative solution.
* Ensure students, staff, parents and other visitors are not subjected to behaviours that would harm their feelings, arouse anger, resentment, disgust or outrage.

Procedures are in place so that a safe, harmonious school environment is maintained. The best results usually flow from working together.

**Approaching Our School**

On occasions, concerns may cause frustration and anxiety. At such times it is always important to arrange a time to talk with school staff in an unhurried and confidential atmosphere.

Any parents or other members of the community who need to approach the school to -

* discuss the progress or welfare of their child
* express concerns about actions of another child or children
* enquire about MILC policy or practice
* may make an appointment to see MILC management at a mutually convenient time. Please call Reception and they will take your name and number and call you back with a time for your appointment. Please provide Reception with your child’s name, class and brief details of your concerns.